

## Royal Highlands 2014 Shareholder's Agreement

Thank you for choosing Royal Highlands Share Program. This form contains all the information you need to get started. Please read the following in its entirety to be sure you understand how our shares work.

For Weekly Produce Shares:

1. Weekly Produce Shares are approximately 16 weeks with one box each week. This begins in Mid-June and ends Mid-September. You will be notified of exact dates by June 1<sup>st</sup>. If for some reason (such as bad weather) the season does not allow 16 weeks, you will be refunded \$25 for each week the season is shortened, (We lose the money and you lose the produce).
2. A \$100 deposit is required at the time of registration. The balance is due by June 1<sup>st</sup>. Due to Paypal and credit card fees, we ask that payment be made by cash or check.
3. Once we receive your deposit, you will receive a welcome letter.
4. Produce shares are semi-customizable. With your welcome letter, you will receive a form where you can indicate your preferences. We will do our best to accommodate your requests, however all substitutions are dependent on what we have available and of course equal value items or you pay the cost difference.
5. We also sell other products besides produce. On the customization form, you will be able to request other products, such as eggs, bread, granola, raw goat milk or cheese that you can purchase.
6. We deliver Weekly Produce Shares each Thursday to Oldtown and Priest River. You are responsible for picking up your box during one of the following times. You will receive a Shareholder's I.D. Card in your first box of produce.
  - a. Oldtown between 12:30pm and 1:30pm.
  - b. Priest River between 6:00pm and 7:00pm.
  - c. If neither of these work for you, please contact us for other options.
7. If you are unable to pick up your share, we will donate it or redistribute it to other shareholders.

For Free Choice Market Shares:

1. Market Shares are a pre-paid account, which may be spent at either the Kootenai County Farmer's Market in Hayden or the Pend Oreille Farmer's Market in Newport. We will have a booth at both markets every Saturday from May 10 through October 18. If we need to change this for any unforeseen circumstance, you would be refunded your balance.
2. Market Shares are available in any amount over \$100. You may add to your balance at anytime.
3. Once you sign up for a Market Share, we will send you a Shareholder's I.D. card. You must have your Shareholder's card with you to spend the balance, just like a credit card. This is for your security as it prevents other people from spending your balance. It also allows you to send someone else to shop for you. As long as they have your card, we will be happy to put their purchases on your account.
4. With a Market Share, we add 10% extra credit to your balance. For example, if you pre-pay \$200, your balance will be \$220.
5. Market Shares are only good for plants and produce.

For all shares:

1. Once the season has begun, all shares are non-refundable. If there are extenuating circumstances, please contact us.
2. All shares are valid only for the current market season. They are not transferable to future years.

## Royal Highlands 2014 Shareholder Sign-Up Form

Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

\_\_\_\_\_

Phone Number: \_\_\_\_\_

Email: \_\_\_\_\_

How do you prefer us to contact you?  Phone  Snail Mail  Email

Select one below:

Weekly Produce Share

\$425 for 16 weeks (tax included)

- Thursday pickup location

Oldtown between 12:30-1:30pm

Priest River between 6:00-7:00pm

- \$100 deposit required with registration (balance due by June 1, 2014)

Free Choice Market Share

- Amount: \$\_\_\_\_\_ (\$100 minimum, applicable tax included)

- Payment required with registration

I have read and accepted the terms of Royal Highlands 2014 Shareholder's Agreement.

Signature: \_\_\_\_\_

Date: \_\_\_/\_\_\_/2014

Thank you again for partnering with us to support local food.

The Probert Family